



PUBLIC NOTICE

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UNIVERSAL LICENSING SYSTEM NOW ACCEPTS ATTACHMENTS AND AMENDMENTS FOR CERTAIN SIMPLE PURPOSE APPLICATIONS

Applications affected are Administrative Updates, Requests for Cancellation, Request for Duplicate Authorizations, and Renewals.

The Wireless Telecommunications Bureau (WTB) announces that customers of the Universal Licensing System (ULS) will now be able to electronically file attachments¹ and amendments² for certain simple purpose applications. Attachments and amendments can now be filed with the following:

- AU - Administrative Update
- CA - Request to Cancel License
- DU - Request for a Duplicate Authorization
- RO - Renew Only

For a complete description of each application purpose, see Appendix A.

Please Note: Most simple purpose applications are auto-processed and do not require attachments. Attachments are required with renewal applications in the 39 GHz service, LMDS, MAS, and under Part 101.705 of FCC rules with Common Carrier licensees using frequency diversity. Attachments are also required with renewal applications for Flight Test HF/VHF/Telemetry operations, Coast stations requesting U.S. Coast Guard or Government frequencies, and, in rare instances, certain other Coast and Ground services. We recommend that licensees consult the Commission's rules for specific information regarding license renewals.

For more information about the issues covered in this public notice, contact ULS support at the locations listed below:

¹ **Attachments:** For specific instructions on submitting attachments and guidelines for the size, type, and number of attachments allowable, please see PUBLIC NOTICE (DA 01-2707): *The Maximum Size for Attachments Submitted via ULS and ASR is 10 MB*, or ULS: *Help: Attachments* on the ULS website, http://wireless.fcc.gov/uls/support/help/help_attach.html.

² **Amendments:** ULS will now accept an amendment to a previously filed simple purpose application. **This allows changes to be made to an application if it has not yet been processed by the Commission.**

FCC Technical Support Hotline: Call 202-414-1250 (TTY 202-414-1255), or send e-mail to ulscomm@fcc.gov. Contact the Technical Support Hotline about questions concerning computer access to ULS, your FRN and CORES registration, TIN/call sign issues, or submitting attachments in ULS. The hotline is available Monday through Friday from 7 a.m. to 10 p.m., Saturdays from 8 a.m. to 7 p.m., and Sundays from 12 p.m. to 6 p.m. Eastern Time. In order to provide better service to ULS users and ensure the security of the electronic filing system, all calls to the hotline are recorded.

ULS Licensing Support and Forms Information: Call 1-888-CALLFCC (225-5322) and choose option #2, or call 717-338-2888. E-mail questions may be sent to ulshelp@fcc.gov. Contact Licensing Support with questions about which application purpose(s) are appropriate for a particular filing, what information is being requested on a ULS form or schedule, or any other ULS-related licensing matter. ULS Licensing Support is available Monday through Friday, from 8:00 a.m. to 5:30 p.m. Eastern Time.

Appendix A

AU - Administrative Update

Change or make corrections to licensee name, address, phone number, fax number, e-mail address, contact information, and control point information.

CA - Request to Cancel License

Cancel an existing license.

DU - Request for a Duplicate Authorization

Request an official paper copy duplicate of an existing license.

RO - Renew Only

Apply for an additional license term. Note: You must file within the 90-day period prior to the end of the current license term.